

# Work Processes Schedule

## GRAPHIC DESIGNER

**RAPIDS: 0010M**

O\*NET/SOC: 27-1024.00

REVISION DATE: 06/2015

Design or create graphics to meet special needs to be presented by visual communications. Analyzes illustrations and photographs to plan presentation of material. Determines size and arrangement of illustrative material and copy, selects style and size of type, and arranges layout. Demonstrate knowledge and skills for qualifying as Journeyman. Applicable Job Qualification Requirements will be used as a guide in performing tasks and demonstrating knowledge in the following areas. Actual work time must be recorded in the Work Experience Log.

### Applicable Ratings/MOS

USMC MOS 4341, 4612

USCG None

USN MC

### Related Instruction

Any trade related schools/courses totaling 216 hours.

### Additional Requirement

MC- Must have NEC 8193 in addition to MC A school

Total Hours: **3000**

Skill	Description	Hours
A	<b>CREATE CHARTS</b> Draw bar charts. Draw pie charts. Draw flow charts. Draw line Charts.	570
B	<b>PERFORM LETTERING</b> Letter freehand with pencil. Letter with mechanical devices. Letter with pressure sensitive materials. Letter with pen and points.	570
C	<b>OPERATE PRODUCTION EQUIPMENT</b> Photographic lettering machine. Diazo process machine. Photostatic camera. Mounting Press. Waxer. Graphics imaging systems. Opaque projector. Overhead projector.	780
D	<b>PERFORM OPERATOR MAINTENANCE</b> Maintain photographic lettering machine. Maintain Diazo process machine. Maintain photostatic camera. Maintain mounting press. Maintain waxer. Maintain opaque projector. Maintain overhead projector. Maintain mechanical lettering devices.	150
E	<b>CONSTRUCT ILLUSTRATIONS</b> Prepare overlays. Prepare color separations. Apply toning materials. Draw designs and figures. Paint designs and figures. Prepare copy preps. Scale materials.	780
	<b>MAINTAIN FILES AND RECORDS</b>	

